VISTA Application Instructions

1. Go to <u>www.americorps.gov</u>.



- 2. Click on "Advanced Opportunity Search." You will find the link in the box where it says "Join AmeriCorps." It is on the bottom right of the text box.
- 3. Once you click on "Advanced Opportunity Search," the following window will appear.

	Contact My AmeriCorps Login
SERVICE SERVICES	FONT SIZE: Default Large
Advanced Listing Search	
Welcome to the My AmeriCorps "Advanced Search" page, a quick and easy way to find AmeriCorps	Questions?
national service opportunities that are suited to your particular skills, interests, and circumstances.	Call 1-800-942-2677 or email us a questions@americorps.go
The simplest advanced search involves three steps: selecting the issue area (or areas) of interest to you; selecting one or more geographic area where you would be interested in serving; and clicking the "Search" button.	questions@aniercorps.go
To narrow down your search further, you have the option of entering additional information about yourself by as the particular program you would like to participate in, any specialized skills you might have, and whether or summer service opportunities. These optional quessions appear toward the fight side of the search form.	you are looking for full time, part time
Clicking the "Search" button will take you to a listing of opportunities that fit the criteria you entered, includin the organization offering the position; the AmeriCorps program - State and Mational, VISTA or NCCC - that t start date of the service; and the location of the service opportunity. Further help on this Advanced Search	he opportunity is connected with the
Links from the page will take you directly to a detailed description of the available position, as well as to an though, that to apply for a position, you must first create a profile. But don't worry - if you apply for an op yet, you will still be asked to create one as part of the application process.	
Enjoy your search!	
To search for programs, you may use either the Quick Search or Advanced Search option.	
Quick Search To search for programs by type and/or location, or to find a specific program name, please use the fields t	pelow.
Program Type :	
State :	
Program Name :	
\square Include programs not currently accepting application	s?
Search	

4. Enter the following information in the fields. Once you do so, click "search."

Program Type :	AmeriCorps VISTA 🗾 🗹
State :	CALIFORNIA
Program Name :	First 5
	\square Include programs not currently accepting applications?
	Search

5. You will then be taken to the next page. On this page, select the position to find out more information and/or to apply. It will look something like the below (only the positions we are currently recruiting for will appear).

COMMUNITY	My AmeriCorps	c	iontact My AmeriCorps Login
SERVICE	Your Place to Manage Your AmeriCorps Experience		FONT SIZE: Default Large
earch Results			
ollowing is a listing of opportunities that fit the osition; the AmeriCorps program - State and h ocation of the service opportunity.			
inks from this page will take you directly to a d rough, that to apply for a position, you must fi ou will still be asked to create one as part of th	rst create a profile. But don't worry - if y		
lick here for help.			
Accepting Applications Now			
esults 1 Through 4			Your search returned 4 res
esults 1 Through 4 Program Name *	Program Type 🕨	Start Date →	Your search returned 4 res
-	CN	Start Date + 09/01/2011	
Program Name *	SN pport school readiness and social emotic	09/01/2011	Location > CA
Program Name = First 6 Building Kids Up Service Corps The First 6 Building Kids Up program will su	SN sport school readiness and social emotic il success.	09/01/2011	Location > CA
Program Name * First 5 Building Kids Up Service Corps The First 5 Building Kids Up program will su so that more children experience early schoo First 5 Orange County - Boys and Girls	SN soport school readiness and social emotion I success.	09/01/2011 Inal development of children a 09/16/2011	Location > CA ges of three to five years old CA
Program Name = First 6 Building Kids Up Service Corps The First 6 Building Kids Up program will su so that more children experience early schoo First 6 Orange County - Boys and Girls Garden Grove Community members are involved in local o	SN SN I success. Club of SN ommunity projects to help children reac	09/01/2011 Inal development of children a 09/16/2011	Location > CA ges of three to five years old CA

6. Once you do so, it will bring you the main page for the listing you selected. At the bottom of the page, you need to click on "Apply Now."



7. You will know that you correctly submitted your application by going to your MyAmeriCorps portal. Your application should show as "submitted."